



EUROASSEKURANZ Versicherungsmakler AG currently employs some 130 people at its offices in Regensburg, Munich and Frankfurt am Main. The internationally oriented company is closely networked with the global Hyperion Insurance Group through a strategic partnership. As an independent insurance broker, we help companies to identify and manage their risks and to design the insurance solution they need.



We would like to fill the following vacancy at our **Regensburg** office at the earliest opportunity:

Team Assistant (m/f/x) for our Composite department (full- or part-time)

Your work will include:

- Assisting the Composite team in its daily business
- Collecting and maintaining data in the portfolio management system
- Preparing presentations and reports
- General assistance work such as filing, collecting data and coordinating schedules
- Taking on special assignments based on the individual requirements of customer managers and specialist consultants

Successful candidates will have:

- Completed commercial training and on-the-job experience in the working environment described or a similar one
- Interest in insurance
- Reliable, structured and forward-looking approach to work
- High degree of initiative and motivation
- Friendly and confident manner
- Very good IT skills
- Good command of written and spoken English

What we offer you

- A team-oriented working environment at a successful company
- Flat hierarchies and short decision-making channels
- Personal mentor during induction phase
- Attractive performance-based salary
- Wide range of training and development options

For more information on what we have to offer as an employer, please visit our website at www.euroassekuranz.eu/werte-prinzipien-2/jobs/

Do you think that we are a good match?

If so, please send us your application documentation in PDF form, indicating your salary expectations and the date on which you could start work. You can either e-mail these to bewerber@euroassekuranz.de or post them to EUROASSEKURANZ Versicherungsmakler AG, c/o Eva Maria Matausch, Dr.-Gessler-Str. 37, 93051 Regensburg, Germany.